

**SOUTH CAROLINA DEPARTMENT OF
LABOR, LICENSING AND REGULATION
REAL ESTATE COMMISSION**

ACTIVE LICENSE RENEWAL 2011-2012

DOC 355

**COMPLETE ALL INFORMATION REQUESTED ON THIS FORM TO PREVENT A DELAY IN PROCESSING
OR POSSIBLE RETURN FOR ADDITIONAL INFORMATION.**

**Write your LICENSE NUMBER or SSN on your check
and return it with this form to:**

Attention: Renewals
PO Box 11847
Columbia SC 29211-1847

***License Number:**

-OR-

Social Security Number:

Office Code Number:

***The disclosure of the social security number for identification purposes is authorized and mandated by state and federal statutes. The social security number is not subject to disclosure as public information.**

Type of License & Fee (check one)

ALL RENEWAL FEES ARE DUE BY JUNE 30, 2011

LATE PENALTIES (ADD TO RENEWAL FEE)

July	\$25	October	\$100
August	\$50	November	\$125
September	\$75	December	\$150

BROKER-in-CHARGE	\$60
PROPERTY MANAGER-in-CHARGE	\$60
BROKER	\$40
PROPERTY MANAGER	\$40
SALESMAN	\$30
TIMESHARE REGISTRANT	\$50

Name (ADD \$10 for a PERSONAL NAME change) (Call for a form if Company is changing name)

Address

Do not RETURN this form until you have completed one of the options below.

CONTINUING EDUCATION STATEMENT (Section 40-57-130):

You **MUST** check one of the options.

I have **NOT** met continuing education requirements. Please renew my license and place it on inactive status.

I have met and have proof of continuing education requirements of at least 8 hours since my last renewal. (Do not send MCE certificates – save for your records) I have **not** used these 8 hours to activate my license.

-OR-

I AM EXEMPT FROM CONTINUING EDUCATION BECAUSE:

I have completed a post-licensing or broker's course during this renewal period.

I have an exemption letter from the R.E. Commission confirming I am 65 and licensed for 25 or more years.

I am a non-resident and have satisfied the requirements of the jurisdiction of my residence.

I am an approved instructor and have requested in writing and received MCE credit for educational tasks.

I am licensed as a property manager or time-share salesman.

(Yes No) Has any professional disciplinary action been taken against you in any state since you have become licensed in South Carolina that has not been previously disclosed? If Yes, please include a full written explanation.

(Yes No) Have you been convicted of or have pled guilty or nolo contendere to a felony or crime of moral turpitude or are there charges pending against you now that has not been previously disclosed? If Yes, please include a full explanation and documentation.

I affirm the above information supplied by me is true.

Signature

Date

Failure to check one option and/or to affirm the information by signing the form will result in the notice being returned to you. Notices mailed back to the Commission after the deadline will be subject to late penalties. **Forms must be postmarked not later than June 30.**