

## BYLAWS AND RULES MODIFIED/ADDED IN 2011

### Change to Bylaws to be Approved by Vote of Membership

The change to the Bylaws (listings per Trustee Category) was necessitated by current economic conditions.

### ARTICLE V

#### TRUSTEES

Section 3 The representation of the Board of Trustees shall be according to the following categories:

Category I	2 Trustees (0 to 99 CMLS Residential Listings Submitted)
Category II	3 Trustees (100 to 399 CMLS Residential Listings Submitted)
Category III	4 Trustees (400 or more CMLS Residential Listings Submitted)

**Comment [RE1]:** Modified May 2011-Original Language: Category I . 2 Trustees (0 to125 CMLS Residential Listings Submitted); Category II . 3 Trustees (126 to 599 CMLS Residential Listings Submitted); Category III . 4 Trustees (600 or more CMLS Residential Listings Submitted)

The count for CML Listings shall be the last 12 months of the prior year ending June 30 of each year.

### Addition to Rules Approved by Board of Directors of CMLS

This rule will be effective on or about Wednesday, October 12, 2011; however no fines will be levied until users have had time to adjust to this rule change. See the CMLS system for more details.

#### **RULE 1 – LISTING PROCEDURES**

##### **(b) Submission.**

- (9) If a lockbox is placed on a property, the lockbox must be assigned within ten (10) business days of entry of the listing into the system or a fine will be assessed. A warning notice/email will be sent if a lockbox is not assigned within the first five (5) business days of entry into the system. A fine will be imposed in the amount of \$25 when a lockbox has not been assigned to the listing five (5) business days after the initial warning notice/email.

**Comment [R2]:** Added October 2011

**RULE 20 – STANDARDS OF CONDUCT FOR MEMBERS AND/OR DESIGNATED REPRESENTATIVES (“CMLS PARTICIPANTS”)**

- (21) **Listings with keyboxes in the CMLS primary service area (Richland, Lexington, Kershaw, Saluda, Fairfield, Newberry, and Calhoun Counties) must have a CMLS approved keybox. Another type of keybox (non-CMLS approved) may be placed on the listing but must be accompanied by a keybox approved by CMLS (including HUD homes, Corporate Owned homes, Foreclosures, etc.). Upon receipt of a signed agreement between the Seller and an agent/representative or individual Member requesting CMLS to supply a keybox directly to the Seller, CMLS will furnish the Seller a keybox. The agreement shall include a statement that the agent/representative or individual Member agrees to pay all normal fees associated with the issuance of a Keybox. CMLS shall maintain a list of keyholders available to remove the Keyboxes as a service to listing brokers at a fee to be negotiated between the keyholder and Member. Subleasing of CMLS keyboxes is strictly forbidden and will result in a fine of \$500 for each offense. Listings in violation of this rule will be removed from the CMLS system without notice.**

If a lockbox is placed on a property, the lockbox must be assigned within ten (10) business days of entry of the listing into the system or a fine will be assessed. A warning notice/email will be sent if a lockbox is not assigned within the first five (5) business days of entry into the system. A fine will be imposed in the amount of \$25 when a lockbox has not been assigned to the listing five (5) business days after the initial warning notice/email.

Comment [R3]: Added October 2011